

Rental Search Checklist

A simple organizer to help renters keep the housing search practical, verified, and easier to compare from one property to the next.

This checklist is educational and organizational. It is not legal advice and does not guarantee that a property will work with the voucher process. Always verify current requirements with the housing authority and property owner.

Use this checklist while you search

- Search the local housing authority database first, then widen the search through HUD tools if you need more options.
- Write down the property address, contact person, rent, bedroom count, and utilities before you decide it is a serious lead.
- Ask whether the property owner will work with the voucher paperwork and allow inspections if the unit is approved.
- Confirm timing. A unit that is available for only a very short window may not be realistic for the process.
- Use the forms hub if you need current HCHA paperwork instead of relying on old copies or informal advice.

Shortlist tracker

Property / address	Contact	Rent	Utilities	Paperwork OK?	Next step / notes

Good reminder

A listing is only a starting point. Verify rent, utilities, paperwork expectations, inspection timing, and property availability before you spend money on applications or assume a unit will work.

Helpful links

Official links
HCHA Find Housing hchatexas.org/housing-choice-voucher-program/find-housing/ HUD Resource Locator resources.hud.gov/ HCHA Documents & Forms hchatexas.org/housing-choice-voucher-program/documents-and-forms/ HUD Voucher Basics hud.gov/helping-americans/housing-choice-vouchers-tenants